

**Jones Memorial Library
Trustee Meeting Minutes
Tuesday, July 20, 2021**

*The meeting was called to order at 6:30pm. Present were Jeanette Powell, Joanne Williams, Sandy Wilcox, Tina Bailey, Joan Huguenin, and Laura Lamonda.

*The financial report was discussed. The phone amount was high and so Jeanette was going to ask Marilyn about that as well as the details of the miscellaneous items. Other than these questions, the Trustees accepted the financial report.

*There were no extra people at this meeting, however, some had wished for topics and ideas to be brought up, such as bridging a connection between the library and the schools, book clubs for multiple ages, and incentives for children to read the DCF books. Jeanette has been in touch with school librarian Bridget Carbonetti and plans to connect with all of our area schools. She will look into interlibrary loans and the Counsel on the Humanities as ideas for book clubs.

*Jeanette Powell has been hired as our new library director! She has presented the Trustees with a 5-year short and long term plan which was discussed in detail.

*Jeanette plans to create a new website, including a new library logo which she will design. She would like to create a bigger social media presence as well as ads in newspapers and WCAX. A future goal would be to have a digital bulletin board outside.

*As far as the book collection, the staff has weeded out the children's sections, pulling books that have not been taken out in five years. Those books will go into a book sale. She would like to work on filling in the gaps in the collections, especially young adults. She would like to move the young adult section to the children's section. Joanne discussed the need for more large print book options as well.

*Jeanette has a goal to eventually have three programs a month, to cover many age groups. She would like to collaborate with the schools and look for volunteers in the retired and high school communities. By November she would like to come out with a survey to ask patrons for their thoughts and ideas, and hopes to have a teen advisory board for their input as well. Another priority is to offer book deliveries to our local nursing home. Sandy suggested speaking with the activities director at Maple Lane. Local daycares have been taking out books.

*Via a grant, Jeanette plans to order 3 new public computers as well as one for the front desk and a laptop for herself, which will make it easier for her to take business home or roam the library and not be secured to one spot.

*Jeanette would like all staff to wear name tags, not just herself.

*On August 21st, the Village Trustees are hosting Municipal Day. The library will be open for this and will kick off the book sale. Jeanette will plan a scavenger hunt and talked about the possibility of renting or buying a bouncy house.

*Long term goals were discussed as well, including fundraising, events, grants, handicap accessibility for the building so that the downstairs can be used, landscaping, etc.

*The meeting was adjourned at 8:00pm. The next meeting is scheduled for August 17, 2021 at 6:30pm.

Minutes submitted by Laura Lamonda